



Registration Application

You may register with a credit card on our website at www.instituteofphysicalart.com, by faxing this form with credit card information, or mail this form with credit card information or check.

If you intend to pay by check, you may use your credit card to hold space in a course while you or your company sends payment by check. If payment is not received in our office within three weeks of initial registration or 14 days prior to the course, whichever is earlier, the balance will be charged to your credit card. If we receive a check for tuition payment after your card has been charged, we will either return the check or process the check and refund the credit card minus a \$25.00 processing fee.

In the event of participant cancellation, either \$100.00 or full tuition will be charged to your credit card, depending upon the time of cancellation. (See cancellation policy.) Full cancellation policy applies.

Cancellation Policy: For cancellation up to 14 days prior to the course there is a \$100.00 penalty: \$50.00 is forfeited and \$50.00 is transferable to another course offered by the Institute within a year from the date of the original course. Only one transfer per deposit is allowed. For cancellations less than 14 days prior to the course, there are no refunds or transfers of any type. **All cancellation must be received in writing.** In the event that IPA cancels a course, a full refund will be given.

All participants who attend advanced courses (FO II, FM LQ, FM UQ, PNF II, GAIT) must have completed the prerequisites through IPA, with the exception of the basic mobilization course and the Kaiser Vallejo Program. The advanced course material is built upon the information, philosophy and organization presented in the prerequisite courses. The organization and information presented in each course necessitates that each participant attend courses in their entirety. Any exceptions must be requested in writing and must be approved by the Directors of the Institute.

PT PTA OT License # _____ APTA Member Yes No

Name: _____

Home Address: _____

City: _____ State _____ Zip: _____

Phone: H _____ W _____ Cell _____

Email Address: _____

Course: _____ Location: _____ Date _____

Course: _____ Location: _____ Date _____

How did you hear about this course: Colleague Advance Brochure Postcard Other

Required Prerequisites for Advanced Courses: Please check all that apply

FOII Mob Course FOI

FMUQ & FMLQ PNFI OR Kaiser Vallejo AND FOI

GAIT & PNFII PNFI OR Kaiser Vallejo

Enclose full tuition by credit card or check payable to IPA, Inc. or credit card for guarantee pending facility payment. (See registration information.)

Payment

Check—Amount enclosed: \$ _____

Credit Card—Payment in full: \$ _____

Credit Card Guarantee—Payment in full must be received within three weeks or two weeks prior to course date , whichever is earlier.

Mastercard Visa Expiration Date: _____

Card # _____

Signature: _____

I am aware that upon receipt of this registration, all cancellation policies will apply.

Mail or fax registration to: IPA, Inc.

43449 Elk Run, Steamboat Springs, CO. 80487

970-870-9521 * Fax: 970-870-9351 * info@ipaconed.com